

証明書発行願

申請日： ○○○○年 △△月 ××日

Table with applicant details including name (ニシコウダイ タロウ), address (西工大 太郎), and contact information.

Table for certificate fees (証明書発行手数料) listing various certificates and their costs, totaling 1,100 yen.

Table for postage fees (郵送料) for normal and express mail, totaling 400 yen.

Summary table for total fees (①と②の合計) amounting to 1,500 yen.

Table for reasons for certificate issuance (必要理由) with checkboxes for job, license, and advancement.

【チェックリスト項目】

- Checklist items: 1. Filled with black ballpoint pen. 2. Attached copies of ID certificates. 3. Attached authorization letter. 4. Attached total fee in stamps.

【注意事項】

- Notes: 1. Processing time of 10 days. 2. Missing documents may delay issuance. 3. ID copies are returned.